

# AMERICAN CONSTRUCTION INSPECTORS ASSOCIATION ADMINISTRATION & FUNDAMENTALS EXAM OVERVIEW



The American Construction Inspectors Association require those interested in becoming an RCI, apply by sharing prior work experience and pass the ACIA Administration & Fundamentals Assessment Exam. The ACIA Administration & Fundamentals Assessment exam is a timed sixty question exam offered online. This exam is based on the International Building Code, Referenced Standards, General Knowledge of Construction & the [Registered Construction Inspectors Rules & Regulations](#).

**2018 International Building Code:** Definitions, Chapter 1, Chapter 6, Chapter 17, Chapter 35. Tab these chapters and review the sections within.

**Referenced Standards:** ASTM's & NFPA's etc. These referenced standards will not be needed to take the exam BUT you should be able to identify the referenced standard with the trade with which it is associated.

**General Knowledge:** Common Practices, Roles and Responsibilities, Math & Safety Practices. The general knowledge questions are questions that someone meeting the experience requirements on the application should be able to answer.

Study the chapters listed above to become familiar with the sections within. It is not necessary to try to memorize the code, it is more important to know where to look in the code to find what you are looking for. Go through the definitions and become familiar with the terminology. Look into what referenced standards are and which referenced standards would apply to which trade. An example of that would be: QUESTION - What referenced standard pertains to fire alarm systems? ANSWER – NFPA 72.

**GOOD LUCK WITH YOUR EXAM!**

